

OREGON BOARD OF OPTOMETRY

PUBLIC SESSION MINUTES

March 12, 2010

Present - Michelle M. Monkman, O.D., President
Donald R. Garris, O.D.
Robert A. Mans, O.D.
Jeffrey S. Pelson, O.D.
Karen M. W. Knauerhase, Public Member

David W. Plunkett, Executive Director
Cathy M. Boudreau, Administrative Assistant

CALL TO ORDER -

Dr. Monkman called the meeting to order at 8:03 a.m. by conference call in the Mezzanine Level Conference room at 1900 Hines Street, SE, Salem, OR., 97302. Twyla Lawson, Senior Recruitment Consultant with the Oregon Department of Administration Services, Human Resources Division was in attendance.

President Monkman confirmed that all the members have received and reviewed the draft Recruitment Plan for the Executive Director position. Mr. Plunkett addressed the means of distribution of the recruitment notice. He suggested that it might be advantageous to post the job announcement in the Oregonian as well as on the State of Oregon jobs page in order to broadcast the opening beyond the scope of candidates who might only be looking for a state job. The nature of the job description for an executive who directs a semi-independent agency is especially suited to the skills of individuals who might not otherwise consider a state position. Ms. Lawson stated her opinion that advertising in the Oregonian and in the Statesman Journal does not produce results which substantiate the expense of the advertising.

Dr. Mans asked whether it would not be better to keep the recruitment open for three weeks instead of for two weeks in order that a greater number of candidates may apply. Ms. Lawson stated that three weeks is her preference and that the proposed two week duration had been in deference to the Board's wishes to complete the recruitment in a timely manner. The consensus of the Board is that the recruitment should be open for three weeks beginning 3/12/2010 and ending 4/5/2010.

Ms. Knauerhase made a motion that the Board approve the recruitment plan with adjustments to reflect a closing date for applications of April 5, 2010. Dr. Mans seconded the motion. There was no other discussion. A vote was taken by roll call. There were five aye votes. The motion carried unanimously.

Ms. Lawson confirmed with the Board that her contacts for screening applications will be Ms. Knauerhase and Donald Garris, OD.

OTHER:

The next regular meeting of the Board, which had previously been scheduled for April 9, 2010 is postponed until May 14, 2010. The June 11, 2010 meeting will remain on the schedule for the time being.

ADJOURNMENT -

There was no further business to come before the Board. President Monkman adjourned the meeting at 8:13 a.m.

Prepared by,



Catherine M. Boudreau
Administrative Assistant

Reviewed by:



David W. Plunkett
Executive Director